

ESSA Bank & Trust

Customer Information Change Request

**NOTE: This form is to be used for personal change of addresses only.
iBank users may change their contact information when logged in.**

Business customers must request an address change in person, at a branch or drive-up.

It is important to maintain current information with us so that we can continue to provide you with excellent customer service. If you wish to update your address, phone number, or email please fill out this form and bring to your local branch along with your Driver's License:

NOTE: A form MUST be completed for EACH accountholder.

Current Information

Name: _____	SSN or EIN: _____
Address Line 1: _____	Phone: _____
Address Line 2: _____	Email address: _____
City, State, Zip: _____	

New Information (may be used for Seasonal address changes also)

Name: _____	Phone - Home: _____
Address Line 1: _____	Phone - Work: _____
Address Line 2: _____	Phone - Cell: _____
City, State, Zip: _____	Email address: _____
Physical Address (if different): _____	
If applicable: Start Date _____ End Date _____	

Account Number(s)

Check box if applies to all accounts
-OR- List specific account(s) the change applies to

Other services (check all that apply):

ATM/Debit Card (last 6 digits): _____

Online Banking/Mobile Banking

Bill Payments/Zelle

Trust Services

ESSA Stock Certificate

Commercial Lending

Authorization: By signing below, I hereby acknowledge that the information provided above is true and correct and authorize you to make the indicated changes in your records for the account(s) identified above. This change applies to all accounts on which I am the primary account holder. I certify that I indemnify you from any and all claims related thereto.

 Customer Signature _____
 Date

For Bank Use Only:

Branch/ Teller _____ Initials _____ Date _____

Deposit Ops: _____ Initials _____ Date _____ Verifier Initials _____ Date _____